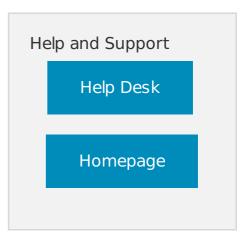


How to open an Archive File in Outlook 2010

How do I open an Archive file?

In order to have the most computer resources available, it's best to leave you Archive file closed and only open it when needed.

- 1. Go to: File > Open > Open Outlook Data File.
- 2. Select the Archive file you want to open and click OK. The Archive file will appear underneath your regular email file.



Source: https://support.microsoft.com/en-us/help/2720581/h...

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